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## Learning Strategies Paraprofessional

### Description:

The Learning Strategies Paraprofessional provides support to students with Individualized Education Plan (IEP) and other students who need assistance in meeting course standards, teacher expectations, and individual goals. Support will be provided in the general education classroom under the supervision of a certified teacher or in Basic Skills classes.

Candidates must possess competence in the skills and concepts of various subjects as assigned. Candidates must be able to effectively work with high school students individually and in small groups, and to assist the teacher in meeting student needs.

### Responsibilities include:

- Re-teaching or re-explaining content individually or in small groups or assisting in classroom instruction
- Assisting students with their assignments and/or note-taking
- Building professional staff-student relationships and managing student behavior
- Providing accommodations contained in each student's IEP and/or BIP
- Communicating with the teacher
- Keeping accurate records as assigned
- Maintaining confidentiality
- Contributing positively to school climate and supporting the school mission
- Follow all employee policies and practices

**Location:** Saint Joseph High School, South Bend, Indiana

**Immediate Supervisor:** Building Administrator

**Salary/Hours:** \$12.00 per hour  
No benefit position less than 30 hours per week

### Qualifications:

- Pass ParaPro examination or have 60 hours of college credit
- High school diploma
- Previous experience with children or students with special needs preferred
- Demonstrated ability to understand and work well with others and understand individual students' needs
- Ability to teach and assist students in learning concepts and skills in various subject areas.
- Willingness to participate in pre and ongoing training programs
- Excellent history of work attendance and punctuality

This position is assigned through the Special Education Department of the South Bend Community School Corporation. You will find a link to the application [here](#).

### Contact:

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